Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional[1] agreement 2014-20[21][2]
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[3] (email, phone)
Universidade Católica Portuguesa – Escola Superior de Biotecnologia	P LISBOA01	**Head of International Office of Católica Porto** Magda Ferro Rua Dr. António Bernardino de Almeida 4200-072 Porto Portugal Tel.: +351 225580063 mferro@porto.ucp.pt international@porto.ucp.pt www.porto.ucp.pt/mri **Erasmus Departmental Coordinator** Cristina L. M. Silva Tel.: +351 225580058 Fax:+351 225090351 clsilva@porto.ucp.pt www.esb.ucp.pt
BRNO UNIVERSITY OF TECHNOLOGY	CZ BRNO01	Erasmus Institutional Coordinator: *Bc. Tomáš Lády* E-mail: lady@ro.vutbr.cz Phone: +420 5 4114 5145

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[1] Inter-institutional agreements can be signed by two or more higher education Institutions

[2] Higher Education Institutions have to agree on the period of validity of this agreement

[3] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Faculty of Electrical Engineering and Communication		Administrative Contact: *Jarmila Pončová* E-mail: poncova@feec.vutbr.cz Phone:+420 5 4114 6328, Fax: +420 5 4114 6353 Department Coordinator: *Prof. Ing. Ivo Provazník, Ph.D.* E-mail: provaznik@feec.vutbr.cz Phone:+420 5 4114 6666

B. Mobility numbers[4] per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	*Subject area code* * [ISCED]	*Subject area name* *	*Study cycle* *[short cycle, 1st , 2nd or 3rd]* *	Number of student mobility periods	
					Student Mobility for Studies *[total number of months of the study periods or average duration*]*	*Student Mobility for Traineeships* *
P LISBOA01	CZ BRNO01	0914	Medical diagnostic and treatment technology	1st, 2nd	2/10	---
CZ BRNO01	P LISBOA01	0914	Medical diagnostic and treatment technology	1st, 2nd	2/10	---

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

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[4] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:*
http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
P LISBOA01	CZ BRNO01	0914	Medical diagnostic and treatment technology	1/5	---
CZ BRNO01	P LISBOA01	0914	Medical diagnostic and treatment technology	1/5	---

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc-tion 1	Language of instruc-tion 2	Recommended language of instruction level[5]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA01		Portuguese	English	B1	B2
CZ BRNO01		English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

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[5] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

D. Additional requirements

P LISBOA 01: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: international@porto.ucp.pt

Our Institution offers each semester a Portuguese language course, A2 level, for international students.

We organize each semester an orientation mandatory week to all Erasmus students.

CZ BRNO01:
Additional requirements for incoming students: basic knowledge of technical university physics, mathematics and theoretical electrical engineering – minimal grade 6/10.

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA01	1st June	2nd December
CZ BRNO01	Application Deadline: Autumn semester/ Full academic year: May 31th	Application Deadline: November 15th

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within **5** weeks.

3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

	P LISBOA01	**CZ BRNO01**
Grading systems	http://www.porto.ucp.pt/mri/en/StudyinginPorto/GradingSystem/	
Visa and residence permit	http://www.porto.ucp.pt/mri/en/StudyinginPorto/VisaInsurance/	https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students http://www.vutbr.cz/en/studies/information-on-visa
Insurance	http://www.porto.ucp.pt/mri/en/StudyinginPorto/VisaInsurance/	https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students http://www.vutbr.cz/en/studies/ects-catalogue/insurance
Housing	http://www.porto.ucp.pt/mri/en/StudyinginPorto/Accommodation/	http://www.kam.vutbr.cz/english/ http://www.vutbr.cz/en/studies/ects-catalogue/accommodation-and-meals E-mail: ubytovatelky@skm.vutbr.cz Tel. +420 541 142 930-3

CZ BRNO01

BUT Grading System		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory
E	(50-59)/100	Sufficient
F	(0-49)/100	failed

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[6]
P LISBOA01	Prof. Cristina L. M. Silva Erasmus departmental coordinator	A·01·2014	
CZ BRNO01	Ass. Prof. Jiri Haze Vice-Dean of FEEC BUT for External Relations and Foreign Affairs	2.1.2014	

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[6] Scanned signatures are accepted