



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014-2021<sup>2</sup> between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
<b>Suleyman Demirel University</b>	TR ISPARTA01	<u>Institutional Coordinator:</u> Assoc. Prof. Dr. Tufan BAL Institutional Erasmus Office Batı Kampüs, 32260 – Isparta Tel.: +90 246 211 8201; Fax: +90 246 211 1710; e-mail: <a href="mailto:erasmus@sdu.edu.tr">erasmus@sdu.edu.tr</a> <u>Contact Person:</u>  522 – Assist. Prof. Dr. Kubilay Taşdelen, <a href="mailto:kubilaytasdelen@sdu.edu.tr">kubilaytasdelen@sdu.edu.tr</a>	<a href="http://www.sdu.edu.tr/AnaSayfa.aspx">http://www.sdu.edu.tr/AnaSayfa.aspx</a> <a href="http://erasmus.sdu.edu.tr">http://erasmus.sdu.edu.tr</a> <a href="http://erasmus.sdu.edu.tr/en">http://erasmus.sdu.edu.tr/en</a> <a href="http://akts.sdu.edu.tr/V2/Pages/ErasmusCourse.aspx">http://akts.sdu.edu.tr/V2/Pages/ErasmusCourse.aspx</a>
<b>Brno University of Technology</b>  <b>Faculty of Electrical Engineering and Communication</b>	CZ BRNO01	Erasmus Institutional Coordinator: <i>Bc. Tomáš Lády</i> E-mail: <a href="mailto:lady@ro.vutbr.cz">lady@ro.vutbr.cz</a> , Phone: +420 5 4114 5145  Administrative Contact: <i>Jarmila Pončová</i> Research and Foreign Department FEEC BUT Technická 10, 616 00 Brno, Czech Republic E-mail: <a href="mailto:poncova@feec.vutbr.cz">poncova@feec.vutbr.cz</a> Phone: +420 5 4114 6328, Fax: +420 5 4114 6353	<a href="http://www.feec.vutbr.cz/studium/stud_en_llp/index.php.en">http://www.feec.vutbr.cz/studium/stud_en_llp/index.php.en</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Department Coordinator: Assoc. Prof. Jiří Háze Phone: +420 5 4114 6102, E- mail: prodekan- zahranici@feec.vutbr.cz	
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## B. Mobility numbers<sup>4</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]*	Number of student mobility periods	
					Student Mobility for Studies	Total number of months of the study periods or average duration
TR ISPARTA01	CZ BRNO01	522,0713/ 523,0714	Electricity and energy/Electronics and automation	1	3	18
CZ BRNO01	TR ISPARTA01	522,0713/ 523,0714	Electricity and energy/Electronics and automation	1	3	18

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ISPARTA01	CZ BRNO01	522,0713/ 523,0714	Electricity and energy/Electronics and automation	1*5 days	1*5 days
CZ BRNO01	TR ISPARTA01	522,0713/ 523,0714	Electricity and energy/Electronics and automation	1*5 days	1*5 days

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISPARTA01		Turkish	English	B1 English	B2 English
CZ BRNO01		English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISPARTA01	30 <sup>th</sup> June	30 <sup>th</sup> December
CZ BRNO01	Application Deadline: Autumn semester/ Full academic year: May 31 <sup>th</sup>	Application Deadline: November 15 <sup>th</sup>

*[\* to be adapted in case of a trimester system]*

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision **within 8 weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>6</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

**TR ISPARTA01:** <http://oidb.sdu.edu.tr/>

SDU Grades	SDU Grades	ECTS Grades
90-100	AA	A
80-89	BB or BA	B
70-79	CC or CB	C
65-69	DC	D
60-64	DD	E
50-59	FD	FX
00-49	FF	F

CZ BRNO01

<b>BUT Grading System</b>		
A	(90-100)/100	Excellent
B	(80-89)/100	Very good
C	(70-79)/100	Good
D	(60-69)/100	Satisfactory
E	(50-59)/100	Sufficient
F	(0-49)/100	failed

<sup>6</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
TR ISPARTA01	Institutional Erasmus Office Tel: +90 246 211 8201; Fax: +90 246 211 1710; Email: <a href="mailto:erasmus@sdu.edu.tr">erasmus@sdu.edu.tr</a> , <a href="mailto:erasmusincoming@sdu.edu.tr">erasmusincoming@sdu.edu.tr</a>	<a href="http://erasmus.sdu.edu.tr">http://erasmus.sdu.edu.tr</a> <a href="http://erasmus.sdu.edu.tr/en">http://erasmus.sdu.edu.tr/en</a>
CZ BRNO01		<a href="https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students">https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
TR ISPARTA01	Institutional Erasmus Office Tel: +90 246 211 8201; Fax: +90 246 211 1710; Email: <a href="mailto:erasmus@sdu.edu.tr">erasmus@sdu.edu.tr</a> , <a href="mailto:erasmusincoming@sdu.edu.tr">erasmusincoming@sdu.edu.tr</a>	<a href="http://erasmus.sdu.edu.tr">http://erasmus.sdu.edu.tr</a> <a href="http://erasmus.sdu.edu.tr/en">http://erasmus.sdu.edu.tr/en</a>
CZ BRNO01		<a href="https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students">https://www.vutbr.cz/en/studies/study-abroad/information-for-incoming-students</a>


## **4. Housing**

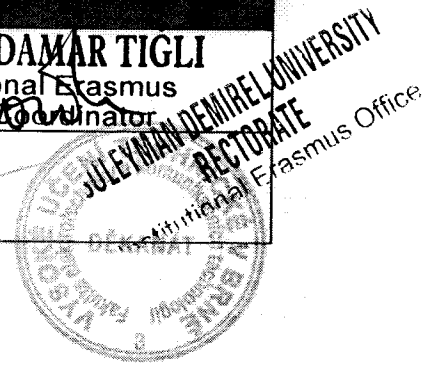
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISPARTA01	Institutional Erasmus Office Tel: +90 246 211 8201; Fax: +90 246 211 1710; Email: <a href="mailto:erasmus@sdu.edu.tr">erasmus@sdu.edu.tr</a> , <a href="mailto:erasmusincoming@sdu.edu.tr">erasmusincoming@sdu.edu.tr</a>	<a href="http://erasmus.sdu.edu.tr">http://erasmus.sdu.edu.tr</a> <a href="http://erasmus.sdu.edu.tr/en">http://erasmus.sdu.edu.tr/en</a>
CZ BRNO01	E-mail: <a href="mailto:ubytovatelky@skm.vutbr.cz">ubytovatelky@skm.vutbr.cz</a> Tel. +420 541 142 930-3	<a href="http://www.kam.vutbr.cz/english/">http://www.kam.vutbr.cz/english/</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
TR ISPARTA01	Assoc. Prof. Dr. Tufan BAL, Institutional Erasmus Coordinator		Hande OZDAMAR TIGLI Institutional Erasmus Vice Coordinator
CZ BRNO01	Ass. Prof. Jiri Haze Vice-Dean of FEEC BUT for External Relations and Foreign Affairs	28.3.2014	



<sup>7</sup> Scanned signatures are accepted